

GENESEE VALLEY CHAPTER

NEW YORK CIVIL LIBERTIES UNION

May 4, 2009

Greece Central School District
750 Maiden Lane
Rochester, NY 14615

RE: Directory of Youth Services

Dear Sir or Madam:

The Genesee Valley Chapter of the NYCLU and Americans United for Separation of Church and State are concerned about the Directory of Youth Services, which you prepared and distributed in partnership with the Greece faith community. Before we draw any conclusions about the document, we seek additional information about it.

Please consider this request made pursuant to the Freedom of Information Law, PUB. OFF. LAW § 84 *et seq.* This request is to **INSPECT** records only. The records that we want to inspect are:

1. All resolutions, policies, and minutes of meetings of the Board of Education and its committees (hereafter Board) pertaining to the formation and operation of any "Faith Committee" (hereafter Committee), whether said committee is a committee of the Board, the Greece Central School District (hereafter District), an outside entity or a self-appointed group, between January 1, 2005, and present.
2. All written and electronic communications and all notes of verbal communications among employees or agents of the District and minutes of meetings and notes taken during meetings, in which employees or agents of the District participated, pertaining to the formation and operation of the Committee between January 1, 2005, and present.

3. All written and electronic communications and all notes of verbal communications between the District or an agent of it and the Committee between January 1, 2005, and present.
4. Minutes of all meetings of the Committee between January 1, 2005, and present.
5. All written and electronic communications and all notes of verbal communications between the District or an agent of it and a member of the Committee between January 1, 2005, and present.
6. All written and electronic communications, notes of verbal communications, notes about meetings, notes taken during meetings, policies, procedures, and guidelines pertaining to the preparation of and the printing of the Greece Directory of Youth Services dated Spring 2009 (hereafter Directory).
7. All drafts of the Directory.
8. All written and electronic communications, notes of verbal communications, notes about meetings, notes taken during meetings, policies, procedures, and guidelines pertaining to the distribution of the Directory.
9. All resolutions and minutes of meetings of the Board and its committees pertaining to the preparation and distribution of the Directory.
10. All written and electronic communications and all notes of verbal communications to and from all "Faith-Based Organizations" listed on pages 4-13 of the Directory about the Directory and said Organizations' inclusion in the Directory.
11. All written and electronic communications and all notes of verbal communications to and from faith-based organizations *not* listed on pages 4-13 of the Directory about the Directory and the organizations' possible inclusion in the Directory or exclusion from it.

12. All written and electronic communications and all notes of verbal communications to and from all "Other Greece Central and Local Resources" listed on pages 14-15 in the Directory about the Directory and said Resources' inclusion in the Directory.
13. All written and electronic communications and all notes of verbal communications to and from secular youth service organizations *not* listed on pages 14-15 of the Directory about the Directory and the organizations' possible inclusion in the Directory or exclusion from it.
14. All written and electronic communications and all notes of verbal communications to and from The Search Institute between January 1, 2005, and present.
15. The document(s) that the District distributes when it is asked for a CV or resume for Mr. Steven A. Achramovitch.
16. The document(s) that the Board or the District distributes when either is asked for a CV or resume for Ms. Julia VanOrman.
17. All invoices paid or to be paid by the District, the Committee, any member of the Committee or any organization listed in the Directory to prepare, print or distribute the Directory.
18. All invoices submitted to the District for the preparation, printing, and distribution of the Directory, even though the District may have forwarded the invoice to somebody else for payment or returned the invoice to the party submitting the invoice.
19. All time records of teachers and administrators that refer to the preparation and distribution of the Directory.
20. All correspondence (written, electronic, and notes of verbal communications) between residents and nonresidents of the District on the one hand and the District, the Committee or the Board on the other hand regarding the Directory.
21. All other records pertaining to the Committee or the Directory.

We would appreciate if you would respond to this request within five business days as required by the Freedom of Information Law. Thank you in advance for your assistance.

If you have questions, please call me at 262-3400.

Very truly yours,

Scott A. Forsyth
Chapter Counsel

SAF/pos