

**POLICE DEPARTMENT
CITY OF NEW YORK**

May 4, 2004

From: Commanding Officer, Criminal Justice Bureau
To: RNC Coordinator
Subject: **MONTHLY COMMITTEE REPORT FOR THE NYPD MASS
ARREST/PRISONER PROCESSING SUB-COMMITTEE**

1. On Tuesday, April 27, 2004, the Mass Arrest/Prisoner Processing Sub-Committee held a meeting in the Criminal Justice Bureau conference room. A list of those in attendance is attached. The following items were discussed:

- A pier located on West Street that was previously used by the MTA may be available for use as an arrest triage site.
- Fencing could be installed to confine prisoners.
- While arrests will be made by members of Task Force and the Mobile Field Forces, any police officer can make an arrest.
- A supervisor will be assigned to each prisoner wagon.
- Efforts should be made to get prisoner wagons back in service as soon as possible.
- The training video to be produced by the Video Unit should show the Polaroid photograph being taken of both the arresting officer and the prisoner.
- When appropriate, persons arrested will be processed for a DAT.
- No summonses will be issued.
- The Brooklyn House of Detention may not be appropriate as a triage site. The prisoner wagons will be out of service for too long.
- The armory on Lexington Avenue may be used as a triage site. One drawback is that vehicles cannot be driven into this armory.
- "Mass Arrest Information Report" – reluctance to introduce a new form during the RNC.
- MAPC has an "Intake Sheet" that will be used to compile prisoner related data.
- Regarding prisoner property, the Property Clerk Division is flexible. Once definitive plans have been established, the Property Clerk Division will determine how to best deal with prisoner property.
- Once promulgated, the Property Clerk Division would like a list of planned events.
- MAPC will probably be open 24 hours a day, starting Friday August 27, 2004.

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- All arrests will be processed in the MAPC located in One Police Plaza.
- Improvements are being made to the MAPC to improve its arrest processing capabilities.
- The Brooklyn and Queens Houses of Detention could be used to lodge prisoners awaiting processing.
- The auditorium of One Police Plaza will not be used to lodge prisoners.
- The security detail for One Police Plaza will need to be increased when the MAPC is open.
- No defense attorneys in MAPC.

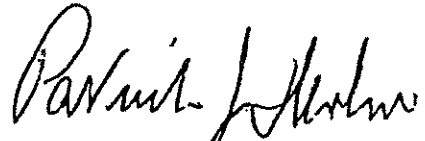
Issues to be resolved:

- CJB is going to propose that a new pedigree sticker be used for mass arrests.
- Staffing the DOC Houses of Detention.
- For DAT's, will property be vouchered or will it be returned to the defendant?
- Supervision and staffing of the arrest triage site.
- To expedite processing of prisoners at MAPC, will vouchers be typed or handwritten.
- How many DOC buses will be available?
- CJB needs to develop a Power Point presentation on arrest processing to give to the Police Academy.
- Legal Bureau will ascertain if more than one prisoner can be placed in a cell at the DOC Houses of Detention.

2. The meeting was informative and raised many important issues. Future meetings will be held to develop procedures and provide solutions for the issues noted above.

3. For your information.

PJD/ta



Patrick J. Devlin
Assistant Chief

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