

4. The officer will then ground-stabilize the individual with a three (3) point landing.
5. The end of the cord containing the alligator clip will be expanded to a loop.
6. The individual is ordered to cross his/her ankles or is assisted by a second officer to do so.
7. The loop is then placed around the individual's ankles and then pulled taut. The officer controls the slack end of the HOBBLE cord.
8. The individual will then be placed on his/her side.
9. If the individual calms down the RIPP HOBBLE may be moved to the individual's knees so as to allow them to walk to the Police Vehicle.
10. The individual is then placed in the rear of the Police Vehicle and the slack end of the HOBBLE is secured within the vehicle as per training.

NOTE: Every effort should be made to place the individual in a sitting position in the rear of the Police Vehicle.

11. If after restraining the individual with the RIPP HOBBLE the individual continues to remain violent the individual is to be carried to the police vehicle. The "In-Custody" subject is **never** to be what is commonly referred to as "Hog Tied".
12. When the use of the HOBBLE is deemed necessary and the HOBBLE is placed on an "In-Custody" individual the HOBBLE will not be removed until the subject is in a holding area or cell.
13. Any time the RIPP HOBBLE is utilized a Subject Management Form will be filed.

D. Police Vehicles

1. Officers will search their assigned vehicles at the beginning and end of each tour of duty.
2. Officers will search their vehicles after transporting any person.
3. Any weapon, dangerous article, or contraband will be secured for safe keeping or evidence according to department property/evidence procedures.

E. Searching of Prisoners

1. All persons taken into custody will be thoroughly searched for weapons, evidence, means of escape, and/or contraband prior to being transported.

a) The arresting officer will conduct the initial search and then a

subsequent search of the suspect (s) utilizing the Metal-Tec 1400.

b) Prior to transporting the prisoner, the transporting officer, if other than the arresting officer, will also search the suspect.

(1) The Metal-Tec 1400 will also be available to aid in the search of prisoners in the following areas of the Police Department:

(a) Detention Area - CIU/YSB - SCIU

c) All property seized as a result of such a search will be noted and the property will be processed according to established departmental procedures.

d) The transporting officer, after arraignment, will be responsible for retrieving the prisoner's property from the prisoner property lockers. Any prisoner property that will not be accepted by the Monroe County Jail will be held for safe keeping by this department. The transporting officer will file a Property Custody Report and issue the prisoner a receipt for the property that is being kept for safekeeping.

2. Strip Searches:

a) Strip searches will only be conducted under the following circumstances:

(1) When there is reasonable suspicion to believe that the prisoner is concealing and in possession of:

(a) Weapon

(b) Drugs or Drug paraphernalia

(c) Other contraband that may be injurious to the prisoner and/or officers, aid in the prisoner's escape, or is prohibited by law; and

(2) The officer must be able to articulate why he/she believes that the prisoner is in possession of such article and why he/she believes the prisoner is concealing the article on his/her person; and

(3) The officer must receive the authorization of a supervisor to conduct a strip search.

b) Upon conducting a strip search the officer must complete a "Strip Search Form" (Attachment A) outlining the following:

(1) Prisoner's Name

(2) Prisoner's date of birth

(3) Prisoner's MoRIS Booking Number

- (4) Date of the search
 - (5) Time search began
 - (6) Time search ended
 - (7) Names of individuals present during the search
 - (8) Brief narrative circumstances surrounding the search
 - (9) Name of Authorizing Supervisor
 - (10) Signature of Authorizing Supervisor
 - (11) Name of Search Officer
 - (12) Signature of Search Officer
- c) The completed "Strip Search Form" will be forwarded with the arrest package for filing.

3. Cavity Searches:

- a) Searches that require the physical removal of an object from inside a prisoner's body is a Cavity Search
- b) Cavity searches will only be conducted under the following circumstances:
 - (1) When there is **probable cause** to believe that the prisoner is concealing and in possession of:
 - (a) Weapon
 - (b) Drugs or Drug paraphernalia
 - (c) Other contraband that may be injurious to the prisoner and/or officers, aid in the prisoner's escape, or is prohibited by law; and
 - (2) The officer must obtain a search warrant authorizing the search of the prisoner; and
 - (3) Upon receipt of the signed search warrant the prisoner is to be transported to a medical facility where the officer is to request trained medical personnel conduct the search, while in the presence of the officer, and remove the contraband item (s)

4. Whenever possible prisoners will not be searched by officers of the opposite sex. Exceptions:

- a) There is reason to believe that the prisoner possesses something capable of injuring him/herself, the officer, or others.
- b) There is reason to believe that the prisoner has evidence or contraband

hidden about their person and that such evidence is in imminent danger of being disposed of or destroyed.

- c) Should such a search take place, an on duty supervisor will be notified prior to the search and will be present during the search if possible.

F. Positioning Prisoners for Transportation

1. When one officer is transporting one prisoner, the prisoner will be positioned in the rear seat on the side opposite the officer driving.
2. When one officer is transporting more than one prisoner, the prisoners will be located in the rear seat.
3. When two or more officers are involved in transporting a prisoner(s) in the same vehicle the prisoner(s) will be positioned in the rear seat and the assisting officer will be positioned in the front seat in such a manner as to see the prisoners at all times.
4. Officers will not engage in any type of pursuit or operate in the emergency response mode while transporting a prisoner.
5. Officers will not respond to other calls for service unless there is a clear risk of grave injury to another person. The safety of the prisoner will not be put at risk.

G. Prisoner Communication

Transporting officer will not allow prisoners to communicate with other people while in transit unless the situation requires it.

H. Arrival at Destination

The transporting officer upon arriving at his/her destination with the prisoner will follow these procedures.

1. Irondequoit Police Department
 - a) Advise the E. C. D. dispatcher by radio of the ending destination and the odometer mileage.
 - b) The transporting officer will either manually open the sally port door or have it automatically opened. The officer will drive in the sally port and close the overhead door.
 - c) The officer will remove the defendant from the vehicle and enter the detention area.
 - d) Officers will secure their firearm and vehicle keys in the lockers provided. Handcuffs can then be removed from the defendant
 - e) The arresting Officer will complete a "Detention Area - Time Check Log"

**IRONDEQUOIT POLICE DEPARTMENT
STRIP SEARCH FORM**

Prisoner's Name: _____

Prisoner's D.O.B: _____ MoRIS Booking Number: _____

Date of Search: _____ Time Start: _____ Time End: _____

Individuals present during search: _____

Narrative: _____

Name of Authorizing Supervisor: _____

Supervisor's Signature: _____

Name of Search Officer: _____

Search Officer Signature: _____

**IRONDEQUOIT POLICE DEPARTMENT
STRIP SEARCH FORM**

Prisoner's Name: _____

Prisoner's D.O.B: _____ MoRIS Booking Number: _____

Date of Search: _____ Time Start: _____ Time End: _____

Individuals present during search: _____

Narrative: _____

Name of Authorizing Supervisor: _____

Supervisor's Signature: _____

Name of Search Officer: _____

Search Officer Signature: _____